

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1847
October 11, 2016**

OFFICIAL MINUTES

Members Present: Carl Calarco, Connie Hellwig, Nicole Klein, William Murphy, Roger Spell, Leonard Zlockie

Members Absent: Robert Van Wicklin

Staff Present: Mark Ward, Melissa Sawicki, Aimee Kilby, Connie Poulin

Staff Absent: Robert Miller

Others Present: Dave Dahl (Eville Times), Denise Veloski (RA Mercer)

Call to order of meeting

President Calarco called the regular meeting of October 11, 2016 of the Ellicottville Central School Board of Education to order at 7:00 p.m. The pledge to the flag of the United States was recited.

Roll Call

Absent – Robert Van Wicklin

Changes, Additions and Deletions to the Agenda

Additions:

14e. Moved by _____, seconded by _____, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to create the civil service position of Technical Support Specialist effective tentatively October 18, 2016.

14f. Moved by _____, seconded by _____, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Jon Wilder as the play director at a salary of \$600 for the 2016-2017 school year.

14g. Moved by _____, seconded by _____, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Crystal Wilder as the assistant play director at a salary of \$400 for the 2016-2017 school year.

14h. Moved by _____, seconded by _____, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of an MOU with the ETA to approve the following:

6-8 Musical

•Director (Stage)	\$800	Crystal Wilder
•Assistant Director (Production)	\$600	Jon Wilder
•Assistant Director (Vocal)	\$600	Pat Waldron
•Assistant Director (Choreographer)	\$600	Elizabeth Weber

14i. Moved by _____, seconded by _____, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of an MOU with the ETA to approve the following:

- Increase Director (Stage) from \$800 to \$1,000
- Add Assistant Director (Accompanist) \$800
- Change name and increase Assistant Director (Choreography) from \$400 to \$600
- Change other titles from Play Directors to the following:
 - Assistant Director (Vocal)
 - Assistant Director (Production)

15e.

•Boy's Varsity Basketball	Dave McCann
•Boy's Junior Varsity Basketball	Ryan Winchip
•Boy's Modified Basketball	Chris Keenan
•Girls' Varsity Basketball	Chad Bartoszek
•Girl's Junior Varsity Basketball	Katie Taylor
•Girl's Modified Basketball	Tammy Eddy
•Alpine Skiing	Kelly Fredrickson
•Bowling	Deb McGowan
•Basketball Cheerleading (traditional sideline)	Diana Olson (contingent upon numbers)
•Volunteer Assistants	
Boys Basketball	Karl Schwartz, Matt Finn

15f. Weight-Lifting/Training Mary Neilon

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Public Comment
None

Approve Agenda

Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt the agenda of the October 11, 2016 Board of Education Meeting additions.

**Yes – 6
No – 0
Carried**

Presentations & Reports:

RA Mercer (External Auditors): Denise Veloski presented the 2015-2016 school year audit. She stated that the audit was reviewed before the meeting with Mr. Ward & Mrs. Kilby and then a separate meeting with the Board Audit Committee.

Communications, Commendations:

None

Informational Items:

None

Superintendent's Report (Mark J. Ward):

- a. Superintendent's Day (Tuesday, October 11, 2016): Karin Hager (School Nurse) presented to all staff regarding the administration of Narcan, Epi Pens and the use of the AED. Staff members were encouraged to sign up for additional training to become certified in the administration of Narcan and epi pens. Tim Clarke from BOCES worked with teachers regarding APPR and school wide measures. iPad training was held for teacher aides. Information was also given to teachers regarding reporting of professional development hours. Chris Edwards coordinated training for Clear Touch and Schoology (training was held in the new gym, which allowed staff members to move from station to station).
- b. Technical Support Specialist – anticipate appointing someone retroactive to 10/19/16. The position has been advertised. Our main reason for this position is to get help for Shawne Hunt in the technology department and get Shawne back into the classroom teaching students and helping teachers.
- c. Audit – a document was sent home to board members outlining where the extra spending took place (special education, capital project, football uniforms, softball field).
- d. Fire Inspection on Thursday
- e. Drama and Plays later in agenda
- f. Look at salaries for OM (Odyssey of the Mind) coaches.

Principals Reports:

Elementary Principal/CSE-CPSE Chairperson (Connie Poulin)

No report. Mrs. Poulin presented information for Mr. Miller in his absence.

MS/HS Principal (Robert Miller)

In Mr. Miller's absence, Mrs. Poulin reviewed the ECS Regents Performance Levels (as prepared by Mr. Miller).

- a. Homecoming
- b. SLO's
- c. Regents Results (ECS vs CA BOCES Region)
- d. Common Core Standards
- e. College Planning
- f. Project KNOW

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Consent Items:

Moved by Klein, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of September 13, 2016
- b. Acknowledgement of the September 21, 2016 & October 5, 2016 Claims Auditor Reports
- c. Approval of the August 2016 Treasurer's Report

**Yes – 6
No – 0
Carried**

Committee Reports:

Technology – September 22, 2016: will have a report at the next board meeting

Health & Safety – Connie Hellwig stated that she and Niki Klein were in attendance as well as other members from the committee. Items discussed at the meeting included: Safety Plan, Emergency Response Chart, Policies, Narcan and AED.

Old Business:

None

New Business:

Moved by Hellwig, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Home School Students for the 2016-2017 school year (10 students).

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the 2015-2016 school year audit (as presented by RA Mercer – External Auditors).

Discussion: Board members commended Aimee Kilby (District Treasurer on a job well done during the 2015-2016 school year).

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to award the purchase of 2016-2017 electricity to Energy Coop of America at the indexed adder rate of \$0.01130 per kwh used.

**Yes – 6
No – 0
Carried**

Moved by Klein, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to cancel the Spanish Club trip to Spain in February 2017.

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to create the civil service position of Technical Support Specialist effective tentatively October 18, 2016.

**Yes – 6
No – 0
Carried**

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Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Jon Wilder as the play director at a salary of \$600 for the 2016-2017 school year.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Crystal Wilder as the assistant play director at a salary of \$400 for the 2016-2017 school year.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of an MOU with the ETA to approve the following:

6-8 Musical

•Director (Stage)	\$800	Crystal Wilder
•Assistant Director (Production)	\$600	Jon Wilder
•Assistant Director (Vocal)	\$600	Pat Waldron
•Assistant Director (Choreographer)	\$600	Elizabeth Weber

**Yes – 6
No – 0
Carried**

Moved by Klein, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of an MOU with the ETA to approve the following:

- Increase Director (Stage) from \$800 to \$1,000
- Add Assistant Director (Accompanist) \$800
- Change name and increase Assistant Director (Choreography) from \$400 to \$600
- Change other titles from Play Directors to the following:
 - Assistant Director (Vocal)
 - Assistant Director (Production)

**Yes – 6
No – 0
Carried**

Personnel

Moved by Zlockie, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following advisors for the 2016-2017 school year:

- QM Coordinator: Colleen Bower
- Homework Club/Academic Tutor : Heather Reed, Leah Klahn, Caitlin Keller, April Donoghue, James Przybyla, Sandy Tomblin, Bill Delity, Gay Fitzpatrick, Chelsea Cole, Shannon Palmatier, Lynette Sexton, Melanie Van Wicklin, Dan LaCroix, Cathie Nason
- Homework Club Substitutes: Tracie Myers, Scott Wilson, Kim Woodarek, Diana Olson, Tammy Peters, Katie Taylor, Therese Pierce, Kelly McMahon, Kathy Weller, Marie Kleiderlein, Karen Morton
- Substitute Computer Lab Monitor: Karen Morton
- Substitute Detention Monitor: Karen Morton

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Katelynn Smith to the substitute teacher list (non-certified) at a rate of \$68.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

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Moved by Murphy, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Charlene Carr to the substitute teacher list (non-certified) at a rate of \$68.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Joshua Freunds Schuh to the substitute teacher list (non-certified) at a rate of \$78.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following winter sports coaches (2016-2017 school year):

- | | |
|--|--------------------------|
| •Boy's Varsity Basketball | Dave McCann |
| •Boy's Junior Varsity Basketball | Ryan Winchip |
| •Boy's Modified Basketball | Chris Keenan |
| •Girl's Varsity Basketball | Chad Bartoszek |
| •Girl's Junior Varsity Basketball | Katie Taylor |
| •Girl's Modified Basketball | Tammy Eddy |
| •Bowling –Boys & Girls | Deborah McGowan |
| •Alpine Skiing | Kelly Fredrickson |
| •Basketball Cheerleading (traditional sideline)
contingent upon number signed up. | Diana Olson |
| •Boy's Basketball Volunteers: | Karl Schwartz, Matt Finn |

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following winter sports advisors (2016-2017 school year):

- | | |
|--------------------------|-------------|
| •Weight-Lifting/Training | Mary Neilon |
|--------------------------|-------------|

**Yes – 6
No – 0
Carried**

Policies & Regulations:

Moved by Murphy, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, 2nd reading and approval of the following policies:

- 5683 Fire and Emergency Drills, Bomb Threats, and Bus Emergency Drills
- 5681 School Safety Plans

**Yes – 6
No – 0
Carried**

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1st reading of the following policy changes and revisions:

- 1110 School District and Board of Education Legal Status and Authority
- 1320 Nomination and Election of Board Officers and Duties of the President and Vice President
- 1335 Appt and Duties of the Claims Auditor
- 1337 Duties of the School Attorney
- 1410 Policy and Administrative Regulations
- 1520 Special Meetings of the Board of Education
- 2110 Orienting and Training of New Board Members
- 3110 Media/Municipal Governments/Senior Citizens
- 3280 Use of School Facilities, Materials & Equipment
- 3281 Use of Facilities by Boy Scouts & Patriotic Youth Groups
- 3310 Public Access to Records
- 3420 Non-Discrimination and Anti-Harassment in the School District
- 3510 Emergency School Closings
- 5110 Budget Planning and Development
- 5220 District Investments
- 5230 Acceptance of Gifts, Grants and Bequests to the School District
- 5570 Financial Accountability
- 5572 Audit Committee
- 5630 Facilities: Inspection, Operation & Maintenance
- 5633 Pest Management and Pesticide Use
- 5640 Smoking/Tobacco Use
- 5670 Records Management
- 5672 Information Security Breach and Notification
- 5674 Data Networks and Security Access
- 6170 Safety of Students

Discussion Items:

ACASB: Connie Hellwig stated that she and Robert Van Wicklin prepared a report for the board members about the meeting they attended at the Premier Banquet Center in Olean on September 29, 2016. Mrs. Hellwig stated that the guest speaker was Mr. Barry Entwistle from NYSSBA. Mr. Entwistle highlighted the importance of School Board Retreats. Other topics discussed at the meeting were: Social Media training for school, next ACASB meeting will be December 1st with guest speakers Julia Marlette from NYSSBA Governmental Relations and David Little, Director of NYS Center for Rural Schools.

CSE/CPSE Recommendations:

Moved by Spell, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following resolution: **BE IT RESOLVED** by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900500466, 900500244, 900500824, 900501004, 900501006, 900501006, 900500996, 900500177, 900433743, 900433755, 900398317, 900500348, 900440340, 900500246, 900500065, 900501037, 900501038, 900500085, 900410180, 900500530) at its meeting on October 11, 2016 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (July 1 – August 31, 2016).

**Yes - 6
No - 0
Carried**

Adjournment of Meeting

Moved by Klein, seconded by Spell, to adjourn the regular meeting of October 11, 2016 at 9:11 pm.

**Yes - 6
No - 0
Carried**

District Clerk

Deputy District Clerk